

INVITATION FOR QUOTATION FOR SUPPLY OF GOODS

To

1. Notice Board & Website Govt. ITI Butana

Memo No. 2570.....

Date: 03-03-2026.....

Sub: - Invitation of quotation for supply to store

1. You are invited to submit your most competitive quotation for the following goods: -

| Sr. No | Brief Description of the Goods & Specifications | Qty. Reqd (approx.) | Mode of Delivery | Rate (to fill by vendor) |
|--------|---|---------------------|------------------|--------------------------|
| 1 | Battery 12V 150 Ah | 2 Pcs. | Normal | |
| 2 | Scrap Rate of Battery 12V 150Ah | 60kg | | |
| 3 | Hydrometer | 4 Pcs. | Normal | |
| 4 | Soap 25gm | 100 Pcs. | Normal | |

2. Bid Price

3. The contract will be awarded based on the lowest net amount.

- a) The Contract shall be for the full quantity as described above, Correction, if any, shall be made by crossing our initialing, dating and re writing,
- b) All duties, taxes and other levies payable on the raw material and component shall be included in the total Price.
- c) Quantity and specifications, if not clearly mentioned, shall be considered as per the quotation and standard practice.
- d) If the quantity of any item is not available in the specified unit, the vendor may give quotation as per available packaging/unit. Kindly mention if any discount is applicable on bulk quantity.
- e) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- f) Each Bidder shall submit only one quotation

4. Each Bidder shall be quoted in Indian Rupees.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 30 days after deadline date specified for submission.

6. Evaluation of quotations

The purchaser will evaluate and compare the quotation determined to be substantially responsive i.e. which

- a) Are properly signed; and
- b) Confirm to the terms and conditions; and specifications

7. Award of quotation

The purchaser will award contract to the bidder whose quotation has been determined to be substantially responsive and who has lowest evaluated quotation price.

6.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotation at any time prior to expiration of the Quotation validity period. The terms of all accepted offer shall be incorporated in the purchase order.

8. Payment shall be made immediately after delivery of the goods.
9. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest by 17:00 Hours on 13/03/26 date.
11. We look forward to receiving your quotations and thank you.

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Principal 03-03-26
Govt. Industrial Training Institute
Butana, Sonipat